

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College on **Monday, January 27, 2025, at 3:30 p.m. in Room 614** on the College campus, 4400 Route 23 Hudson, New York.*

The following matters were submitted for consideration and action.

Present: Peter O'Hara, Chairman; Ed Bloomer, Doreen Davis, Kelly Konsul, Susan Timan, and Chloe VanWagner, Student Trustee

Excused: Maryanne Lee, Charlie Millar, and Ned Schneier

Others Present: Carlee Drummer, President; Amanda Bishop, Vice President for Administration and Finance/CFO; Victoria Walsh, Provost and Senior Vice President; and Mary Garafalo, Secretary to the Board of Trustee

1. Call to Order, 3:31 p.m.

2. Roll Call

3. Pledge of Allegiance

4. Request for Approval of Agenda

Motion: Ms. Timan; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

5. Request for Approval of the Items in the Consent Agenda

Motion: Ms. Konsul; **Seconded:** Ms. Timan

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

6. Introduction of Guests and Items from the Floor

7. Resolution

Resolution No. 0125-2284 Amend Board Policy – Use of Facility Fees

WHEREAS, the Board of Trustees of Columbia-Greene Community College is empowered to adopt general policies for the operation of the College, and

WHEREAS, the Board of Trustees has adopted the *Board Policy and Procedure Manual*; and

THEREFORE, BE RESOLVED that the Board of Trustees adopts the attached revised fees for use of C-GCC facilities.

Motion: Mr. Bloomer; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

8. President's Report

President, Carlee Drummer:

Welcome

The President's Office extends a welcome to Trustee Ed Bloomer and Student Trustee Chloe Van Wagner who join us today.

Trustee Bloomer will be filling the Greene County seat formerly occupied by the late Peter Markou. A lifelong Greene County resident who lives in Athens, Trustee Bloomer served the Greene County Legislature with distinction for many years.

Chloe Van Wagner, replaces Student Trustee Marvin Morales. who graduated in December. She currently serves as the Vice President for the Student Senate, a peer tutor in the Student Success Center, and works part time in the Office of Student Engagement.

Welcome, Dean Powell!

The College also extends warm greetings to Dr. Latasha Powell, Dean of Nursing and Health Sciences, who joined the leadership team at the beginning of the month. Formerly an Academic Educator at Maria College, Dr. Powell began her nursing career as a Licensed Practical Nurse (LPN) and earned her associate's degree in nursing. She continued her academic journey by acquiring a Bachelor of Science and Master of Science in Nursing and Doctorate in Education. She also is a Certified Nurse Educator and an ACEN peer evaluator.

Promotions

Congratulations to Mel Bruschetti, Daryl Blanks, Rebecca Preusser, and Terrie King on their recent promotions to Interim Director of Security and Facilities; Assistant Director of Security and Safety; Director of Workforce New York; and Director of Student Engagement.

All-College Meeting

The All-College Meeting on January 14 kicked off the semester in grand style with an interactive program, "Thriving in Change", led by Mohawk Valley Community College Professor Emeritus David Katz. His insights are invaluable as the College community continues to roll out the Institutional Sustainability Plan. Many thanks to Trustees Bloomer, Davis, Schneier, and Tman for joining us that morning.

Enrollment

As of this morning, enrollment has an increase of 163 credit hours and 10.8 in FTE.

Common Read Returns!

The Library announces the Spring 2025 Common Read book will be *"The Personal Librarian"*, a novel in the historical fiction genre by Marie Benedict and Victoria Christopher Murray.

Looking Ahead

The 55th Commencement ceremony will be held on Saturday, May 10.

9. Trustees Report

Student Trustee, Chloe VanWagner:

Welcome Week

- Student Engagement hosted a series of events to welcome students to campus for the spring semester. This week featured a Wellness Fair, lunch and learn facilitated by numerous campus offices, and was rounded out with 250 people attending our Semester Kick-Off Party!

EXPANDING CAMPUS DINING OPTIONS

- Manifest Coffee, a local artisan coffee vendor who has previously been a part of campus activities over the past two years, will now be an on-campus campus vendor effective the first Friday in February. Each Friday from 7:30am-1:00pm they will sell coffee and snacks to students and staff for an expanded campus dining option.

STUDENT AIDES

- Student Engagement welcomed back 5 student aides and hired 2 additional new faces. Student Engagement aims to add 3 more new hires for a total of 10 students working to support campus life this spring.

STUDENT SENATE

- The Student Senate is still in production for the new Columbia Greene mascot.
- The first Senate meeting for the semester will be January 30th.
- Columbia-Greene hosted Coaches vs Cancer on January 25 & 26.

10. Update on Presidential Search

Trustee Davis and Dean Ledoux

Trustee Davis and Dean Ledoux updated the board on process for the presidential search. They have been working together with SUNY for their guidance on the search. With the interviewing of 3 search firms, it was decided that RPA, Inc., would be the appropriate fit for C-GCC.

Resolution No. 0125-2285 Approve the Appointment of an Executive Search Firm for the College President

WHEREAS, Columbia-Greene Community College in support of the 2025 College Presidential Search has decided to retain a search firm to assist with the Presidential search and;

WHEREAS, an RFP detailing such services was issued and;

WHEREAS, RPA Inc. has been selected to provide such services;

THEREFORE, BE RESOLVED THAT the Board of Trustees of Columbia-Greene Community College approves the appointment of RPA Inc.

Motion: Ms. Konsul; **Seconded:** Ms. Timan

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

11. Vice President and Provost Reports

a. Vice President for Administration and Finance/CFO, Amanda Bishop:

Vice President Bishop reviewed the monthly Financial Statements of November and December 2024

b. Provost and Senior Vice President, Victoria Walsh:

Enrollment Management

We are very encouraged by the Spring 2025 enrollment numbers. We had predicted a 5% decrease due to changes from the Prison Program; however, we have seen greater gains than predicted from continuing and new students which are up 2% and 18% respectively.

We have spent the past 10 months restructuring and rebuilding our enrollment management team and infrastructure. These changes are continuing, not only in the team, but also in the systems we are using to evolve the ways in which we reach potential students. In the coming months we will be investing in an AI package for our website which will ensure an 'always on' presence to prospective and current students. We commissioned an extensive piece of market research to better understand the potential adult recruitment market. This project will begin very soon which will help us build and market programs and student learning experiences better tailored to the adults in both counties and beyond.

Strategic Planning

The current strategic plan, Change Matters, is due to conclude at the end of 2025. The Strategic Planning, Assessment, and Institutional Effectiveness Committee will be working with the Academic Affairs Office on the planning process. With a transition forthcoming in the President's Office, we need to leave sufficient space for the incoming President to guide the vision of the institution. Therefore, Provost Walsh will be working with the Committee to do some of the foundational work of the planning process which includes a review of the effectiveness of the current plan. The Middle States standards also require us to review the College's mission, vision and values as part of a regular assessment of the relevance and effectiveness of the institutional mission.

The current strategic plan, alongside the Institutional Sustainability Plan, gives a strong and clear direction for our work over the coming months.

12. Announcement of the Monthly February 2025 Meeting

Monday, February 24, 2025, at 3:30 p.m.

13. Public Comment

14. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Ms. Konsul; **Seconded:** Ms. Timan

Vote: Yes – 6; No - 0; Abstention(s) - 0

Resolution: Accepted

Entered Executive Session at: 4:03 p.m.

Motion: Ms. Konsul; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted, Rejected, Tabled

Exited Executive Sessions at: 4:53 p.m.

Adjournment:

Motion: Ms. VanWagner; **Seconded:** Mr. Bloomer

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution Accepted

Adjournment at: 4:54 p.m.

Peter O'Hara

Peter O'Hara
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

CONSENT AGENDA

January 27, 2025

Approval of the Minutes of December 16, 2024, Board Meeting

Operating Warrants Approval:

- a. Warrant No. 11-24, Operating Warrant
- b. Warrant No. 12-24, Operating Warrant