

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College on **Monday, September 16, 2024, at 3:30 p.m. in Room 614** on the College campus, 4400 Route 23 Hudson, New York.*

The following matters were submitted for consideration and action.

Present: Peter O’Hara, Chairman; Doreen Davis, Maryanne Lee, Charlie Millar, Marvin Morales, and Susan Timan

Excused: Kelly Konsul and Ned Schneier

Others Present: Carlee Drummer, President; Amanda Bishop, Vice President for Administration and Finance/CFO; Victoria Walsh, Provost, and Senior Vice President; and Mary Garafalo, Secretary to the Board of Trustees

1. Call to Order, 3:30 p.m.

2. Roll Call

3. Pledge of Allegiance

4. Welcome, New Trustee Susan Timan

5. Request for Approval of Agenda

Motion: Mr. Millar; **Seconded:** Ms. Lee

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

6. Request for Approval of the Items in the Consent Agenda

Motion: Ms. Davis; **Seconded:** Ms. Timan

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

7. Introduction of Guests and Items from the Floor

8. Moment of Silence

Paul Czajka

9. President’s Report

President, Carlee Drummer:

Welcome, Trustee Timan

Scholars' Ball

Scholars' Ball was a smashing success, generating more than \$235,000. The Foundation will also be debuting its reimagined website later this week.

Center for Innovation, Teaching, and Learning Update

The Center for Innovation, Teaching, and Learning has a dedicated space in the Arts Center-Room 511. The four Faculty Fellows – Dr. Nikki Childrose, Dr. Stacey Hills, Matthew Kenny, and Joe Scampoli – have announced the Fall 2024 semester will be one filled with “possibilities and purpose.”

Hispanic Heritage Month

In honor of the month, the Center for Innovation, Teaching, and Learning is promoting a Lunch and Learn this Wednesday to attend the Hispanic Leadership Institute's program via Zoom, “Cultural Awareness and Humility to Effect Change in Higher Education.”

Achieving the Dream News

Achieving the Dream has invited the College to apply for certification as a Leader College. Being an ATD Leader College would be among the greatest accomplishments of Columbia-Greene during its 55-year history. Only sixty community colleges carry this distinction in the United States.

Health Clinic Grand Opening

Greene County Family Planning recently opened its Satellite Health Clinic in the PAC Building.

Kudos!

The College is exceedingly proud of the following five employees:

Discover Magazine featured Dr. Nikki Childrose, Associate Professor of History, in a story published on August 21, 2024. The article, “How Has Neurodivergence Shaped Human History,” explores the profound impact of neurodivergence on historical and contemporary contexts.

Matthew Kenny, Professor of Biological Sciences and Achieving the Dream Core Team Co-Chair was the Plenary Speaker at ATD's recent Kickoff Institute in New Orleans. His topic, “Engaging Faculty from the Start” earned high praise from the ATD President Dr. Karen Stout who communicated to me that his presentation was “exceptional.”

Kelly Ann Radzik, Director of Career Success, and Experiential Learning will be a co-presenter at Achieving the Dream's Community of Practice Webinar. She will be highlighting the College's best practices in career advising and connection strategies.

Maureen Sager, Director of Marketing and Communications, has been selected as one of eight campus representatives to serve on the SUNY Brand Position Analysis Taskforce. The project will assess the competitive position of SUNY and make recommendations regarding key messages and outreach strategies.

Diana Smith, Coordinator for Institutional Effectiveness, received the coveted Chancellor's Award for Excellence in Classified Service.

Save the Dates

This Saturday, the College will be participating in the Skywalk Arts Festival from 10 a.m. to 4 p.m. in Catskill, at the entrance to the Rip Van Winkle Bridge. Five students, along with Assistant Professor of Fine Arts Gloria Houg, will be showing off their artwork and promoting the College's Fine Arts Program to attendees.

Fall Open House on Saturday, September 28, from 9 a.m. to noon.

The 70th Annual NYCCT Conference is at the Saratoga Casino Hotel in Saratoga from October 3 – October 5.

10. Trustees Report

Trustee, Marvin Morales:

Athletics

The Baseball team played this past weekend against Orange County Community College. The Basketball team has begun training sessions with new coach DaVaugh Johnson in preparation for the upcoming season.

Intramural Basketball will begin within the next couple of weeks.

Student Activities and Leadership Development

254 people attended the fall BBQ, which was accompanied by live music, ice cream, and fresh lemonade.

On Tuesday, September 10th, over seventy-five students signed up for clubs at the annual Club Fair.

Student Senate had their first meeting of the semester and voted in a new vice president; Chloe VanWagner.

Student Senate was informed that the college mascot project will resume this fall semester and discussed what the future next steps will be.

The next Student Senate meeting will be held on September 26th.

11. Provost and Vice President Reports

a. Provost and Senior Vice President, Victoria Walsh:

Enrollment Management*Admissions*

Terrie King has fully transitioned to her role in the admissions office. The institution now has a full admissions team which will help drive our revised recruitment strategy for Spring 2025 and Fall 2025.

Open House will take place on Saturday September 28, 9am-noon.

The Enrollment Management Team has undergone a redesign since Spring 2024. To date, we now have over forty outreach efforts planned for the Fall 2024 semester. One of these events will be our first Annual Healthcare Programs event on Saturday November 2, 10-12. We are also including FAFSA completion events in the community to assist families and prospective students with completing their financial aid paperwork.

Financial Aid

C-GCC FAFSA completion rate is currently holding steady at 60.5%.

The Enrollment Management Team will be holding FAFSA workshops every Tuesday evening in Fall from 5-8pm to be of service to prospective students and families in both counties who need support navigating their financial aid paperwork.

The 2025-2026 FAFSA has been delayed to December 1.

Enrollment Strategy Group

This semester the creation of the weekly Enrollment Strategy Group was completed. This group brings together the following departments: Institutional Research, Marketing, Enrollment Management, Academic Affairs, and Student Affairs.

Dean Phelps and Racheal Chubb, the chairs for this group, will review data from all points in the admissions funnel, as well as drawing on the data from marketing campaigns to make in-time decisions on recruitment priorities and strategies.

Academic Affairs

LPN Program

The application to SUNY for the non-credit LPN program has been submitted to SUNY.

Division Restructure

We are beginning the new academic year with four academic divisions: Arts and Humanities, Natural and Social Sciences, Business, Math, and Technology, and Health Professions.

Continuing Education and Professional Development

CE-PD is in the process of being fully restructured under Academic Affairs which will give the academic divisions greater input into the creation of non-credit programming.

Center for Innovation, Teaching, and Learning

CITL is launched for fall 2024. Four faculty fellows are appointed for this academic year to focus on building a solid foundation for CITL. The fellows will focus on:

1. Building the Center foundation and attracting grant support to further the mission of the Center
2. Strengthening instructional technologies
3. Building equity in outcomes of students
4. Engaging faculty in professional growth and developing pedagogy.
5. Building research capacity and using insights from academic assessment for continuous improvement of student experience and academic programming.

Grants

We recently submitted a grant request to SUNY for High Needs Campus Simulation Support.

b. Vice President for Administration, Amanda Bishop:

Vice President Bishop reviewed the monthly Financial Statements of August 2024.

12. Announcement of the Monthly October 2024 Meeting

Monday, October 21, 2024, at 3:30 p.m.

13. Public Comment

14. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Ms. Lee; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

Executive Session Entered at: 4:12 p.m.

Motion: Ms. Lee; **Seconded:** Ms. Timan

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution: Accepted

Exited Executive Sessions at: 5:00 p.m.

Resolution:

Resolution No. 0924-2278

Motion: Ms. Lee; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Resolution Accepted

Adjournment:

Motion: Ms. Lee; **Seconded:** Ms. Davis

Vote: Yes - 6; No - 0; Abstention(s) - 0

Adjournment at: 5:04 p.m.

Peter O'Hara

Peter O'Hara
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

CONSENT AGENDA

September 16, 2024

Approval of the Minutes of August 19, 2024, Board Meeting

Operating Warrants Approval:

- a. Warrant No. 08-24, Operating Warrant