

# BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College on **Monday, May 20, 2024, at 3:30 p.m. in Room 614** on the College campus, 4400 Route 23 Hudson, New York.*

*The following matters were submitted for consideration and action.*

1. **Call to Order, 3:31 p.m.**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**  
**Motion:** Ms. Lee; **Seconded:** Mr. Bohnsack  
**Vote:** Yes - 7; No - 0; Abstention(s) - 0  
**Resolution: Accepted**
5. **Request for Approval of the Items in the Consent Agenda**  
**Motion:** Mr. Schneier; **Seconded:** Mr. Bohnsack  
**Vote:** Yes - 7; No - 0; Abstention(s) - 0  
**Resolution: Accepted**
6. **Introduction of Guests and Items from the Floor**
7. **RBT Presentation of the Financial Statements Audit**  
*Patricia Brennan, RBT CPAs LLP presentation:*  
RBT gave a review of the preliminary audit and had a Q & A at the completion of the presentation.
8. **Resolutions:**
  - a. **Resolution No. 0524-2260 Development of Institutional Sustainability Plan**  
**WHEREAS**, the Board of Trustees of Columbia-Greene Community College has the authority, duty, and responsibility to establish, and amend from time to time, the policies of the College, and the President of the College has the duty, responsibility, and authority to manage and administer the College in accordance with such Board policies and the authority delegated to the President by the Board; and  
  
**WHEREAS**, for the Board of Trustees to give full consideration to actions deemed necessary for the fiscal operation of the College, it is desirable that the President should be delegated explicit authority by the Board to manage and administer; and  
  
**WHEREAS**, it is desirable that such authority be formally delegated to the President;

Now, therefore, be it:

**RESOLVED**, that the Board hereby delegates to the President the authority of the Board to develop an Institutional Sustainability Plan that provides a blueprint for operational efficiency along with a commitment to make the necessary decisions to ensure financial health and continuous institutional improvement, as well as maximize opportunities for strategic growth.

**Motion:** Mr. Bohnsack; Seconded: Mr. Schneier

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution: Accepted**

#### **b. Resolution #0524-2261 Amend Unclassified Professional Titles**

**WHEREAS**, pursuant to the provision of Section 35 of the Civil Service Law, the Board of Trustees of Columbia-Greene Community College is required to determine the positions which should be included under professional service as defined in Section 6306 of Education Law; and

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College is required to amend job titles approved in professional service when necessary;

**THEREFORE, BE IT RESOLVED** that in accordance with Amendment to Section 35G and 35I of the Civil Service Law in relation to the unclassified positions in the community college the following title amendments should be made to the previously approved list of unclassified positions (professional) positions of Columbia-Greene Community College.

**ADDITION (s):**

- Donor Relations Manager

**Motion:** Mr. Bohnsack; Seconded: Mr. Schneier

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution: Accepted**

#### **9. President's Report**

President, Carlee Drummer:

On April 16, 2024, Columbia-Greene welcomed this year's *College in the High School* graduates and their families during the annual celebration in the Theater.

At the end of April, the 18<sup>th</sup> annual *Student Recognition Ceremony* acknowledged ten students and a faculty member who have distinguished themselves as Columbia-Greene's leaders in the areas of academic achievements, athletics, college life, community service, outstanding employee; and outstanding student senate members.



The award for Club Advisor of the Year was presented to Assistant Professor Mel Bruschetti, who advises the Criminal Justice Club. The Gaming Club earned the distinction as Club of the Year.

On May 2, the *Alpha Beta Gamma* and *Phi Theta Kappa* honor societies inducted 13 and 41 students, respectively. These two organizations recognize students who demonstrate outstanding scholarship, leadership, and service.

On May 7, 2024, the College hosted the *Nurses' Pinning Ceremony* – the first in-person celebration since 2019! Dr. Dorothy Urschel, President, and Chief Executive Officer of Columbia Memorial Health delivered the keynote address to the 50 nursing graduates in the Class of 2024.

The 54<sup>th</sup> Commencement ceremony on May 11 celebrated 273 graduates, with 172 attending to receive their diplomas. Todd Traver, a United States Army Brigadier General and 1993 Columbia-Greene RN graduate, was the keynote speaker.

#### **Columbia County Chamber of Commerce Legislative Breakfast**

Columbia-Greene hosted the Columbia County Chamber of Commerce's Spring Legislative Breakfast on Thursday, May 9, 2024. Officials attending were Senator Michelle Hinchey, Assemblymember Didi Barrett, and Columbia County Supervisor Matt Murell.

#### **Visit from Congressman Molinaro**

Congressman Marc Molinaro visited Columbia-Greene on Friday, May 10, 2024, for a one-hour visit. His visit included checking out the College's Automotive Technology Center and having a conversation with faculty member Ed Smith about electric vehicle certification training; viewing the two Tiny Houses; and participating in an active shooter exercise in the Use-of-Force Simulator Training Room.

#### **Chancellor's Visit Reprise**

SUNY Chancellor Dr. John B. King, Jr., visited the campus in late March 2024 and spent close to three hours touring the College's facilities and speaking with students and assorted administrators, faculty, and staff. A couple of weeks later, President Drummer received the following note: *It was truly a pleasure to reconnect with Columbia-Greene's campus. Meeting with your passionate and engaged students was a highlight of my visit, and it's clear that faculty, staff, and administrators are just as passionate and engaged. I look forward to my next visit and the exciting new developments that lie ahead for the College and its community.*

#### **Foundation Updates**

The Hudson River Bank and Trust Foundation recently contributed \$500,000 to support the student scholarship fund. This gift continues the organization's generosity that began a number of years ago.

Also, Orchard Jeep / Dodge / Ram donated a vehicle for the hole-in-one prize for the Foundation's Golf Tournament on June 7!

#### **President's Activities**

President Drummer was deeply honored to speak at Dr. George Timmons Presidential Inauguration at Holyoke Community College on April 19, 2024.

President Drummer and all women Presidents in New York, were invited by Governor Kathy Hochul for a special dinner at her home. Twenty-three Presidents representing SUNY, CUNY, and several private institutions attended and answered questions she posed concerning the new FAFSA implementation, campus unrest, funding challenges, and workforce development.

President Drummer served on the American Association of University Women's New York Chapter six-person panel during the organization's annual spring program last month to discuss the current challenges facing leaders in higher education. Five other New York State College Presidents from Ithaca College, Mount Saint Vincent, SUNY Brockport, SUNY Stony Brook, and Vassar joined President Drummer.

In two weeks, President Drummer will be joining Dr. Dorothy Urschel from Columbia Memorial Health as a team captain for the American Heart Association's "Capital Region Heart Walk" in Albany.

## **10. Trustee Report**

Student Trustee, Marvin Morales

### **Athletics**

This summer, the athletics department will be hosting a men's and women's basketball league for local high school basketball players.

Summer camps for basketball, softball, and baseball will begin in mid to late July.

### **Student Activities and Leadership Development**

The campus mascot process is moving forward with a presentation planned for campus leadership on Tilt36T's findings from the campus survey and focus groups. Tilt36T has promised us a creative, out of the box, idea that connects all mascot suggestions and feedback received from participants regarding the campus, our region, and more.

On April 25, Student Activities hosted the annual Spring Picnic which welcomed over 250 attendees. This event featured a delicious BBQ lunch, Italian ice and ice cream, fresh lemonade, axe throwing, a car smash to support the Student Veteran's Club, and more.

On April 30, the 18th Annual Student Recognition Ceremony returned to C-GCC and featured a luncheon for all student leaders, keynote remarks, and the awarding of 11 key leadership awards for campus and community involvement.

## **11. Provost and Vice President Reports**

a. Provost and Senior Vice President, Victoria Walsh reported:

### **Academic Affairs**

Provost Walsh thanked to Foundation for the support initiatives for the Automotive and Health Services Programs

We will be having a program review on the automotive area very soon.

We have transitioned from 6 to 4 program divisions with the following chairs:

- Arts & Humanities: Michael Phippen
- Business, Math, and Technology: Joseph Scampoli
- Natural and Social Sciences: Barbie Shaffer
- Health Professions: Dawn Wrigley  
(We will be recruiting a dean to assist with the growth of new programs and the use of new technologies with Health Professions).

In the summer, we will be working on academic planning with the updating of the student policies and handbooks.

Planning is also underway for the new Center for Teaching and Learning.

### **Enrollment Management**

There are various recruitment strategies underway for summer and fall admissions.

### **Student Affairs**

#### *Office of the Dean of Students*

Beginning Fall 2024, the College will launch a Persistence Program for academically and economically disadvantaged students; eligible students will receive monetary incentives for engaging in student support initiatives such as individualized success coaching, financial literacy training, and onboarding activities.

The College will participate in OutHudson's 15<sup>th</sup> annual Pride Parade, Saturday, June 22.

#### *Academic Support*

Students and faculty were notified at the start of Summer Session about the availability of academic coaching through the Student Success Center this summer. Our team of coaches and tutors continue to be available for subject-specific and general support on an ongoing basis.

The Office of Academic Advising has been integrated within the purview of Student Affairs. Dean Ledoux and his team are prioritizing the registration of all newly accepted students in need of registration as well as returning students who have yet to sign up for the fall semester.

#### *Accessibility Services*

The Office of Accessibility Services had a tremendous turnout for its 10th annual *It's All in the Planning!* conference on April 25th. Students from Catskill, Hudson, Red Hook, and Taconic Hills, as well as home schooled individuals were in attendance.

Cathy Carlson attended an evening transition event at Germantown High School for students and families with disabilities last Monday. She provided guidance on navigating the transition to college and had an opportunity to promote Columbia-Greene's academic and student support offerings.

#### *Career Success*

The first allotment of internship support stipends (through SUNY) will be made in June to students selected for internships with the Columbia County District Attorney's Office.

#### *Health Services*

The Office of Health Services completed the Spring 2024 'Check It Challenge' program and conducted blood pressure screenings for 18 students and 26 employees monthly since January.

Our partnership with Greene County Family Planning has been off to a great start. Folks are now able to receive required physical examinations on campus instead of going to their primary care physicians.

Maria Ostrander is in the process of conducting educational awareness and training opportunities across campus.

Greener Pathways will continue to have a presence on campus again beginning this Fall. This resource will complement the counseling and policy work conducted by Twin County Recovery Services.

*Records and Registration*

CGCC has officially completed the first of 16 milestones on its journey to register the Hudson Link correctional sites with the USDE. Additionally, The College has renewed its partnership with Hudson Link and submitted PEP application to DOCCS for review and approval.

**b.** Vice President for Administration and Finance, Amanda Bishop reported: Vice President Bishop reviewed with the board the financial reports as of April 2024.

**12. Announcement of the Monthly June 2024 Meeting**

Monday, June 19, 2024, at 3:30 p.m.

**13. Public Comment**

Greene County Legislator, Michael Bulich voiced his concern of the C-GCC budget and making decisions on the budget.

**14. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**Motion:** Mr. Bohnsack; **Seconded:** Ms. Davis

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution:** Accepted

**Entered Executive Session at: 5:17 p.m.**

**Motion:** Ms. Davis; **Seconded:** Mr. Schneier

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution:** Accepted

**Exited Executive Sessions at: 6:06 p.m.**

**Adjournment:**

**Motion:** Mr. Bohnsack; **Seconded:** Mr. Schneier

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution Accepted**

**Adjournment at: 6:07 p.m.**

*Peter O'Hara*

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Peter O'Hara  
Chairman, Board of Trustees

*Mary E. Garafalo*

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Mary E. Garafalo  
Executive Secretary to the Board

# **CONSENT AGENDA**

**May 20, 2024**

**Approval of the Minutes from April 15, 2024, Board Meeting**

**Capital Fund Expenditure**

Warrant No. 60, Renovations, and Improvements C06138

**Operating Warrant Approval**

Warrant No. 04-24, Operating Warrant